



Online Collaboration

Google Apps

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Collaboration

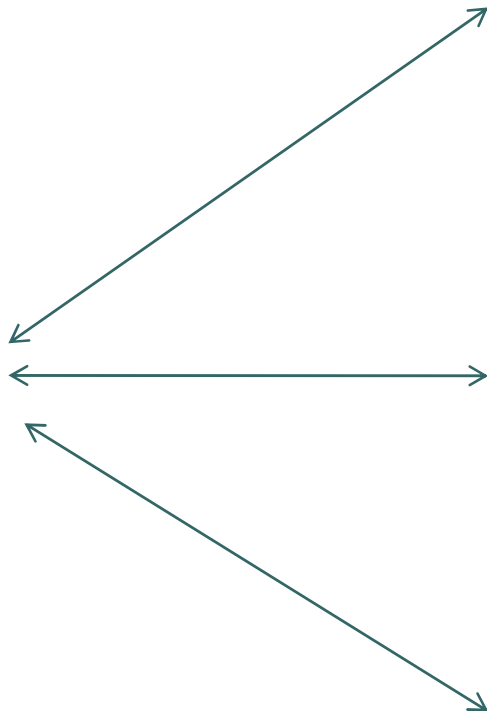
“is a recursive process where two or more people or organizations work together toward an intersection of common goals — for example, an intellectual endeavor that is creative in nature —by sharing knowledge, learning and building consensus.”

- Wikipedia





Workflow





The Files





Drawbacks

- Decentralized
- Multiple copies
 - Inbox clutter
 - Most recent
- Simultaneous Changes
 - Bottlenecks
- Disaster Recovery



Document Management



Paradigm Shift

- Google Apps

- <http://www.google.com/apps/intl/en/business/index.html>

- Zoho Office

- <http://www.zoho.com/>

- Think Free Office

- <http://www.thinkfree.com/>

- Microsoft Office Live

- <http://smallbusiness.officelive.com/>





Google Apps

<http://www.youtube.com/watch?v=eRqUE6IHTEA>



- Messaging
- Calendaring
- Documents
- Video
- Sites
- Start Page





Messaging

<http://www.youtube.com/watch?v=9JJDugn4RoQ>



- Gmail
 - Revolutionized web based email
- Instant Messaging
- Video Chat

- Archiving
- Routing Policies





Calendaring



- Sharing
- Meeting Scheduling
 - Colleague Availability
- Room Scheduling
- Web Publish



Documents



- Easily share, edit, update
- Present and publish via web
- Import/Export multiple file formats
 - .doc, .xls, .csv, .ppt, .txt, .html, and .pdf
- No more document wrangling



Video

<http://www.youtube.com/watch?v=iWzwLGJ0Blo>



- Share rich video
 - Trainings and announcements
- Secure and Private
- No infrastructure
- Collaborative contribution



Sites

http://www.youtube.com/watch?v=X_KnC2EIS5w



- Build simple web pages
- Simple Content Management
- Distribute Files
- Unify content
 - Efficient 'Google Search'

<http://sites.google.com/a/organic-city.com/intranet/Home>

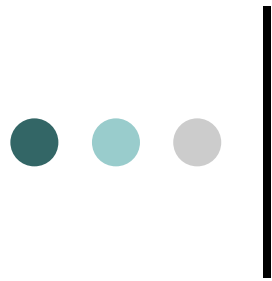




Start Page

- Dashboard of utilities
- Custom Widget
 - Integrate with backend
- 1000's of pre-built widgets
 - <http://www.google.com/ig/directory?synd=open>
- Out of the box 'intranet'





Cost

- Different per all organizations
- Office suite software reduction

(Mail System + Support) - (\$50 * user)





Benefits

http://www.google.com/apps/intl/en/business/pdf/apps_messaging.pdf

- Low cost or free
 - Lower IT Technical Support
- Continuous Innovation
- Universal Access
 - Access Control
 - Worker mobility
 - Web/IMAP/POP/iCAL
- Secure Infrastructure

